

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
FORESTPORT TOWN HALL
November 15, 2017 @ 6:30 PM**

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MEMBERS PRESENT

Councilman Scott
Councilwoman Kardash
Councilman Rockhill
Councilman Scouten
Supervisor Entwistle

MEMBERS

Town Clerk Tracy Northrop

CALL TO ORDER:

The meeting was called to order at 6:43.

ABSTRACTS:

GENERAL:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to pay Abstract #11, Vouchers #640-#695 in the amount of \$21,215.23 Roll call vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

HIGHWAY:

A motion was made by Councilman Scouten and seconded by Councilwoman Kardash to pay Abstract #11, vouchers #308-#350 in the amount of \$43,108.27. Roll call vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

Sand, salt and health insurance came out of this.

PLANNING BOARD ESCROW:

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #11, vouchers # 15-#17 in the amount of \$50.00. Roll call vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilman Scouten-yes
Councilwoman Kardash-yes
Supervisor Entwistle-yes

TOWN CLERK MINUTES:

A motion was made by Councilman Scouten and seconded by Councilman Rockhill to accept the minutes from the

Regular Town Board Meeting-	October 18, 2017
2018 Preliminary Budget Hearing-	November 6, 2017
Councilman Scott- yes	
Councilman Rockhill-yes	
Councilman Scouten-yes	
Councilwoman Kardash-yes	
Supervisor Entwistle-yes	

TOWN CLERK'S REPORT:

JUSTICE REPORT:

HIGHWAY:

- The Highway department has done some sanding due to the snow.
- Confirmation has been received, the county will be replacing the Horton Road bridge starting next summer and ending sometime in 2019. It will be a \$1.1 million dollar project, the town will be responsible for \$45,000. There is a possibility of a grant which would reduce the contribution to \$10,000 and some of the CHIPS money could go towards this. This project will go out to bid, but the Town has nothing to do with who is chosen. Councilman Rockhill asked if they were planning on raising the bridge, Supervisor Entwistle stated he did not know for sure. Supervisor Entwistle and Bill Gardner, the Highway Superintendent will be meeting with Dennis Davis to choose an engineer and can find more information out then.

PLANNING REPORT:

CODES:

- Supervisor Entwistle congratulated Lance Hoffert for becoming fully certified.

ASSESSOR:

ANIMAL CONTROL OFFICER'S REPORT:

SUPERVISOR'S REPORT:

A motion was made by Councilwoman Kardash and seconded by Councilman Rockhill to approve the reports as a whole. Roll call vote:

Councilman Scott- yes
Councilwoman Kardash-yes
Councilman Rockhill-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

NOCCOG:

OLD BUSINESS BOARD:

- Dawn, the Bookkeeper to the Supervisor has the program for direct deposit. By January 1st it should be up and running. There is a possibility of payday changing from Thursday to Monday due to the program.
- 2018 Budget: Councilman Rockhill suggested having the Town budget for the paving of the Woodgate Fire department. Supervisor Entwistle stated he will talk to Jen Piper and see what kind of grant is available. He also said he will contact Senator Griffo and Bill Gardner.

A motion was made by Councilman Scott and seconded by Councilman Rockhill to approve the 2018 Town Budget. Roll Call Vote:

Councilman Scott- yes
Councilwoman Kardash-yes
Councilman Rockhill-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

- The Town is currently looking for a new IT person or company. Supervisor Entwistle has met with two companies and thought they both sounded good. Both companies are putting together a proposal and a decision should be made by December.
- Truss Identification markers: Supervisor Entwistle stated he was in favor of the truss identification markers and having Lance put it in the paper. He and Lance will be meeting with Bill Riley, the Town Attorney to see if there is a loophole with the \$50 mandatory fee. Anthony Sege, from the gallery mentioned with the

Department of Ag & Markets, they require the Town to charge a neuter and spay fee, but the state doesn't regulate it and can't enforce it. Supervisor Entwistle asked Lance to contact Mr. Riley in regards to writing up the new Local Law. Lance will be changing the permit application and the fee structure. Dan Abrial suggested donating the money to the fire departments. Discussion took place.

A motion was made by Councilman Scott and Councilman Scouten to propose adopting the Local Law. Agree to adopt the law and if it is required to charge the \$50 fee, put the money into the town budget and put the \$50 in writing on the building permit application, stating if you build with trusses there is a mandatory \$50 charge. The stickers will be handed out to the Fire Departments at the town's cost. All in favor:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

NEW BUSINESS BOARD:

- Supervisor Entwistle read a letter from Paul Rejman, the Planning Board Chairman, proposing a couple changes to the Subdivision Law.
 1. A mandatory tax search certificate to the subdivision procedures. This would require the certificate to be presented with the owners final maps.
 2. In the absence of the chairperson of the planning board, the Co-Chairperson has the authority to stamp, and sign all maps for approvals.

A motion was made by Councilman Scott and Councilman Scouten to hold a Public Hearing on December 20, 2017 at 6:15pm to amend the Subdivision Law. Roll Call Vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

- Supervisor Entwistle stated there was a ten year temporary exemption for Cold War Veterans. The amendment to the Local Law extends the exemption to qualifying owners of qualifying real property for as long as they remain qualifying owners without regard to the (10)years.

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to hold a Public Hearing December 20, 2017 at 6:00pm to amend Local Law #3 of 2008. Roll Call Vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

EXECUTIVE SESSION:

A motion was made by Councilman Scott and seconded by Councilwoman Kardash to enter executive session at 7:13 regarding personnel matters. Roll Call Vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

The Board returned at 7:33 with action taken. Lance Hoffert was appointed by the Board as the official Code Enforcement Officer.

OLD BUSINESS PUBLIC:

NEW BUSINESS PUBLIC:

- Supervisor Entwistle stated before Tonya Brown was appointed as the web coordinator, she spoke with the Association of towns. The State is aiming for towns to get out of advertising local events because of the liability. He did ask Jeanne Wolcott to forward him the information and he will get it on the website. Discussion took place.
 - Dan Abrial came to the Town Board for a variance. He has already put in a JIF form, and attended the Planning Board meeting the night before. He would like a variance, so he can place a garage on his property. With the ten foot guideline, he cannot. Discussion took place.

A motion as made by Councilwoman Kardash and seconded by Councilman Scott to schedule a Public Hearing, December 20, 2017 at 5:45 p.m. for a variance hearing for Dan Abrial. Roll Call Vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

Supervisor Entwistle stated, according to the Site Review Law, the Planning board does not have the authority to allow a variance. If your project cannot be accomplished by any other way, then the board can approve it. Supervisor Entwistle stated he will meet with the Planning Board and Lance prior to the Public Hearing.

- The year end meeting will be December 27th at 10am. This will be a meeting to pay bills.

ADJOURNMENT:

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to adjourn the meeting. Roll call vote:

Councilman Scott- yes
Councilman Rockhill-yes
Councilwoman Kardash-yes
Councilman Scouten-yes
Supervisor Entwistle-yes

There being no further business, the meeting was adjourned at 7:58 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Northrop
Forestport Town Clerk