

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES**

**FORESTPORT TOWN HALL  
12012 WOODHULL RD.  
FORESTPORT, NY**

**November 9, 2016  
6:30 P.M.**

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES  
WOODGATE LIBRARY  
November 9, 2016 @ 6:30 PM**

**MEMBERS PRESENT**

Paul Rejman – Chairman  
Gerry Ritter – Co-Chairwoman  
Thomas Althoff  
Mary Rieth  
Ginger Swasey  
Bonnie LeBuis- Secretary

**ABSENT**

**CALL TO ORDER:**

The meeting was called to order at 6:50 pm by Chairman Rejman

**PLEDGE OF ALLEGIANCE:**

Recited.

**REVIEW AND APPROVE MINUTES:**

A motion was made by Co-Chairwoman Ritter and seconded by Member Rieth to accept and approve the October 11, 2016 regular meeting minutes as filed.

\*\*\*Roll call vote\*\*\*

Chairman Rejman- yes  
Member Rieth- yes  
Member Althoff- abstain  
Member Swasey- yes  
Co-Chairwoman Ritter – yes

**SUBDIVISION/PARCEL LINE ADJUSTMENTS:**

- A. Nicolas Polce - #69.000-1-34.2 – 4 lot subdivision/ Bellingertown Rd.
- Tom Parker represented Mr. Polce, with the completed survey maps.
  - A public hearing will be scheduled.
  - Mr. Parker will furnish a mylar and 2 additional prints of survey maps

at the next meeting.

- Mr. Polce presented a check for escrow fee of \$250

A motion was made by Member Althoff and seconded by Member Swasey to schedule a Public Hearing for December 13, 2016 at 6:15 PM.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- yes

### **OLD BUSINESS:**

A. Mark Kane came in to present his preliminary plans for the Boy Scout property (Camp Russell #13.000-1-11) he is purchasing. He is proposing to sub-divide 43 acres of it into 9 building lots of approx. 2 acres on the water, with 200 ft. water frontage, includes one on the island. Lots will be sold for personal residence only, no commercial use will be permitted. This was Mr. Kane's first meeting with the board regarding his plans and hopes to be closing on the final purchase of the property soon. He has reached out to the APA, with a preliminary phone call and hopes to have a meeting set up in the near future. Mr. Kane will return to the board when he has closed on the property and present detailed survey maps for the boards review and set up a public hearing.

- No news on closing date for property as of November 9, 2016 meeting.

A motion was made by Co-Chairwoman Ritter and seconded by Member Rieth to table further discussion until next month's meeting on Dec.13, 2016 allowing more time for the closing procedure to take place.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- yes

B. Discussion for amendment to the SRL, regarding Recreational Vehicles not in recreational parks.

Supervisor Entwistle was present and stated that this item already exists in our SRL and no further action is needed.

A motion was made by Member Swasey and seconded by Member Rieth to remove from the agenda.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- yes

C. Brian Albert - #13.003-4-7/White Lake Inn- requesting change of use and to activate the gas pump for year round use to have fuel accessible to snowmobilers, especially in emergency cases, stating safety as top priority.

- Snowmobiles in winter and boats in the summer, as needed.
- Pump is NOT for the use of fueling cars.
- Hours of operation will be the same as the hours that the Inn is open, to be able to go inside to pay, NO pay at the pump.
- Mr. Albert had previously been granted a permit, but it lapsed over time and will present the board with previous APA approval, proof it had been filed at the Oneida County office and will present a completed SEQR form.
- A Public Hearing will be needed to proceed with the change of use request.
  
- A Public Hearing was held November 9, 2016 at 6:15PM.
- The board took under advisement the views and concerns of the people who attended the meeting. Summary of comments are available in the Public Hearing minutes.
- Public emails and letters will be attached to minutes.
- The board members decided to visit the site, at their convenience, to see the layout for themselves before making a ruling on the proposal.
- The board also agreed a Letter of Intent, sent to Mr. Albert, is necessary to help with some of the questions raised at the hearing. Chairman

Rejman will compose the letter and request a response by December 2, 2016, leaving ample time for review before the December meeting.

A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter to table further discussion, after receipt of requested information, until the next regular scheduled meeting on December 13, 2016.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes  
Co-Chairwoman Ritter- yes  
Member Rieth- yes  
Member Althoff- yes  
Member Swasey- yes

**NEW BUSINESS:**

A. Discussion to change the Subdivision Escrow fee wording on the fee structure and on the application for better clarity of number of lots to:

Simple – 1-3 lots - \$100  
Minor – 4 or 5 lots - \$250  
Major – More than 5 lots - \$1000

Attorney Riley advised no public hearing is needed for a clarification of the wording.

A motion was made by Member Swasey and seconded by Member Althoff to make above changes to the wording.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes  
Co-Chairwoman Ritter- yes  
Member Rieth- yes  
Member Althoff- yes  
Member Swasey- yes

B. Reword #5 on the Subdivision application to also include the number of lots for proposed subdivision, besides the Tax ID number.

A motion was made by Co- Chairwoman Ritter and seconded by Member Althoff to make adjustments to the application.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes  
Co-Chairwoman Ritter- yes  
Member Rieth- yes  
Member Althoff- yes  
Member Swasey- yes

- C. Member Althoff informed the board he will be sending in his letter of resignation. Do to work obligations in the coming year, he will be unable to fulfill his term that ends in Dec. 2018.  
An ad will be placed in the local papers for a replacement to be appointed to finish up Member Althoff's term.

The next regularly scheduled Planning Board meeting is December 13, 2016 at the Forestport Town Hall at 6:30 pm.

**ADJOURNMENT:**

A motion was made by Co-Chairwoman Ritter and seconded by Member Rieth to adjourn the meeting.

\*\*\* Roll call vote\*\*\*

Co-Chairman Rejman- yes  
Co-Chairwoman Ritter - yes  
Member Rieth- yes  
Member Althoff- yes  
Member Swasey- yes

There being no further business, the meeting was adjourned by Chairman Rejman at 7:30 P.M.

Respectfully submitted,

Bonnie LeBuis  
Planning Board Secretary