

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES**

**WOODGATE LIBRARY
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WOODGATE, NY**

**October 11, 2016
6:30 P.M.**

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES
WOODGATE LIBRARY
October 11, 2016 @ 6:30 PM**

MEMBERS PRESENT

Paul Rejman – Chairman
Gerry Ritter – Co-Chairwoman

Mary Rieth
Ginger Swasey
Bonnie LeBuis- Secretary

ABSENT

Thomas Althoff

CALL TO ORDER:

The meeting was called to order at 6:30 pm by Chairman Rejman

PLEDGE OF ALLEGIANCE:

Recited.

REVIEW AND APPROVE MINUTES:

A motion was made by Member Rieth and seconded by Member Swasey to accept and approve the September 13, 2016 regular meeting minutes as filed.

Roll call vote

Chairman Rejman- yes
Member Rieth- yes
Member Althoff- absent
Member Swasey- yes
Co-Chairwoman Ritter – abstain

SUBDIVISION/PARCEL LINE ADJUSTMENTS:

No requests

OLD BUSINESS:

- A. Supervisor Entwistle attended last month to discuss the change to the Unsafe Building Law Amendment adopted by the town board and also the Zombie Properties Proposal and upcoming seminar.

A motion was made by Member Swasey and seconded by Member Rieth to table further review and get input from Co-Chairwoman Ritter, as she chaired and attended the seminar on August 30th.

- Co-Chairwoman Ritter gave a review of the Zombie Properties Program, from the seminar held in August. Land Banks set up by Mohawk Valley Economic District, includes a 6 county area. At the present time Oneida County has opted not to join, however, there is an upcoming meeting with Mr. Picente where this will be discussed.
- Zombie Property is a property where the owner of record has lost it due to death or unable to pay and the bank holds the mortgage. Until now the banks were not made to file the deed, and codes officer would have to try and locate the owner for violations. Recent legislation was passed and banks/mortgage companies must file a deed and show they own the property for accountability purposes.
- The idea to help, is to set up committees of 3-4 people to meet with the owner/s to what they can do to fix up/clean up property, resources they can seek out for help and suggestions. Being pro-active is important to help solve some of these properties with issues, before they get to another level.
- Supervisor Entwistle also spoke on this issue, sighting a local issue and the difficulty finding the owner to rectify a codes violation involving an old open septic tank that is a public safety hazard.

A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter to remove item from agenda.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- absent

Member Swasey- yes

B. Mark and Sherri Lyons requested a change of use for Tax #50.000-1-7.1, 10845 State Rt. 28, The Country Cabin Deli & Gifts, from commercial to residential use. They were represented by Kevin and Anna Merritt.

- They were given a list of electrical inspectors and advised to contact the codes officer regarding the electrical service going from commercial use to residential use.
- A motion was made by Member Swasey and seconded by Member Rieth to approve the change of use request. A letter stating board approval was signed by Chairman Rejman, to be given to the Lyons. A copy of the letter was also given to the tax assessor regarding this matter.

A motion was made by Member Swasey and seconded by Co-Chairwoman Ritter to remove from the agenda.

Roll call vote

Chairman Rejman – yes

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- absent

Member Swasey- yes

NEW BUSINESS:

A. Mark Kane came in to present his preliminary plans for the Boy Scout property (Camp Russell #13.000-1-11) he is purchasing. He is proposing to sub-divide 43 acres of it into 9 building lots of approx. 2 acres on the water, with 200 ft. water frontage, includes one on the island. Lots will be sold for personal residence only, no commercial use will be permitted. This was Mr. Kane's first meeting with the board regarding his plans and hopes to be closing on the final purchase of the property soon. He has reached out to the APA, with a preliminary phone call and hopes to have a meeting set up in the near future. Mr. Kane will return to the board when he has closed on the property and present detailed survey maps for the boards review and set up a public hearing.

B. Discussion for amendment to the SRL, regarding Recreational Vehicles not in recreational parks.

Supervisor Entwistle was present and stated that this item already exists in our SRL and no further action is needed.

C. Brian Albert - #13.003-4-7/White Lake Inn- requesting change of use and to activate the gas pump for year round use to have fuel accessible to snowmobilers, especially in emergency cases, stating safety as top priority.

- Snowmobiles in winter and boats in the summer, as needed.
- Pump is NOT for the use of fueling cars.
- Hours of operation will be the same as the hours that the Inn is open, to be able to go inside to pay, NO pay at the pump.
- Mr. Albert had previously been granted a permit, but it lapsed over time and will present the board with previous APA approval, proof it had been filed at the Oneida County office and will present a completed SEQR form.
- A Public Hearing will be needed to proceed with the change of use request.

A motion was made by Member Swasey and seconded by Member Reith to schedule a public hearing regarding this change of use request for November 9, 2016 at 6:15 PM, at the Forestport Town Hall.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Althoff- absent
Member Swasey- yes

The next regularly scheduled Planning Board meeting is November 9, 2016 at the Forestport Town Hall at 6:30 pm.

ADJOURNMENT:

A motion was made by Member Reith and seconded by Member Swasey to adjourn the meeting.

*** Roll call vote***

Co-Chairman Rejman- yes
Co-Chairwoman Ritter - yes
Member Rieth- yes
Member Althoff- absent
Member Swasey- yes

There being no further business, the meeting was adjourned by Chairman Rejman at 8:00 P.M.

Respectfully submitted,

Bonnie LeBuis
Planning Board Secretary