

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES**

**WOODGATE LIBRARY  
WOODGATE DR.  
WOODGATE, NY**

**September 13, 2016  
6:30 P.M.**

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES  
WOODGATE LIBRARY  
September 13, 2016 @ 6:30 PM**

**MEMBERS PRESENT**

Paul Rejman – Chairman

Thomas Althoff

Mary Rieth

Ginger Swasey

Bonnie LeBuis- Secretary

**ABSENT**

Gerry Ritter – Co-Chairwoman

**CALL TO ORDER:**

The meeting was called to order at 6:30 pm by Chairman Rejman

**PLEDGE OF ALLEGIANCE:**

Recited.

**REVIEW AND APPROVE MINUTES:**

A motion was made by Member Rieth and seconded by Member Althoff to accept and approve the August 9, 2016 regular meeting minutes as filed.

\*\*\*Roll call vote\*\*\*

Chairman Rejman- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- abstain

Co-Chairwoman Ritter – absent

A motion was made by Member Althoff and seconded by Member Rieth to accept and approve the August 9, 2016, Public Hearing minutes for the Sue Casey Schweinsberg subdivision as filed.

\*\*\*Roll call vote\*\*\*

Chairman Rejman- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- abstain

Co-Chairwoman Ritter – absent

## **SUBDIVISION/PARCEL LINE ADJUSTMENTS:**

- John Pfeiffer/Judy Jernigan, #13.001-2-28 – Request for Parcel Line Adjustment, per Supervisor Entwistle, brought in updated survey map showing finished product. If approved, a letter of approval from Chairman Rejman will be furnished to Mr. Pfeiffer for his lawyer, per his request.
- The survey map will also be shown to the tax assessor for her review and update needs.

A motion was made by Member Rieth and seconded by Member Swasey to approve the Pfeiffer Parcel Line Adjustment and maps were stamped and signed by Chairman Rejman and will be filed with Oneida County.

\*\*\* Roll call vote\*\*\*

Chairman Rejman- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- yes

Co-Chairwoman Ritter – absent

## **OLD BUSINESS:**

A. Get final board approval on website updates for the Planning Board link.

A motion was made by Member Swasey and seconded by Member Althoff to approve the website updates and remove item from the agenda.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes

Co-Chairwoman Ritter- absent

Member Rieth- yes

Member Althoff-yes

Member Swasey- yes

- B. Supervisor Entwistle attended last month to discuss the change to the Unsafe Building Law Amendment adopted by the town board and also the Zombie Properties Proposal and upcoming seminar.

A motion was made by Member Swasey and seconded by Member Rieth to table further review and get input from Co-Chairwoman Ritter, as she chaired and attended the seminar on August 30<sup>th</sup>.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes  
Co-Chairwoman Ritter- absent  
Member Rieth- yes  
Member Althoff-yes  
Member Swasey- yes

### **NEW BUSINESS:**

- A. Mark and Sherri Lyons requested a change of use for Tax #50.000-1-7.1, 10845 State Rt. 28, The Country Cabin Deli & Gifts, from commercial to residential use. They were represented by Kevin and Anna Merritt.

They were given a list of electrical inspectors and advised to contact the codes officer regarding the electrical service going from commercial use to residential use.

A motion was made by Member Swasey and seconded by Member Rieth to approve the change of use request. A letter stating board approval was signed by Chairman Rejman, to be given to the Lyons. A copy of the letter was also given to the tax assessor regarding this matter.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes  
Co-Chairwoman Ritter- absent  
Member Rieth- yes  
Member Althoff-yes  
Member Swasey- yes

The next regularly scheduled Planning Board meeting is October 11, 2016 at the Woodgate Library at 6:30 pm.

**ADJOURNMENT:**

A motion was made by Member Swasey and seconded by Member Rieth to adjourn the meeting.

\*\*\* Roll call vote\*\*\*

Co-Chairman Rejman- yes

Co-Chairwoman Ritter - absent

Member Rieth- yes

Member Althoff- yes

Member Swasey- yes

There being no further business the meeting was adjourned by Chairman Rejman at 6:50 P.M.

Respectfully submitted,

Bonnie LeBuis  
Planning Board Secretary