

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
WOODGATE FIRE HALL  
August 17, 2016 @ 6:30 PM**

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
WOODGATE FIRE HALL  
August 17, 2016 @ 6:30 PM**

**MEMBERS PRESENT**

Councilwoman Kardash  
Councilman Scouten  
Councilman Scott  
Supervisor Entwistle  
Town Clerk Tracy Northrop  
Highway Superintendent William Gardner

**MEMBERS ABSENT**

Councilman Rockhill

**CALL TO ORDER:**

The meeting was called to order at 6:38 pm by Supervisor Entwistle.

**ABSTRACTS:**

**GENERAL:**

A motion was made by Councilman Scott and seconded by Councilwoman Kardash to approve Abstract #7, Voucher # 527 which was amended July 21, 2016. The amount changed from \$541.84 to \$413.59. Roll Call Vote:

Councilman Scouten – yes  
Councilwoman Kardash - yes  
Councilman Scott – yes  
Supervisor Entwistle –yes

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #8, Vouchers #530-597 in the amount of \$29,183.17  
Roll call vote:

Councilwoman Kardash - yes  
Councilwoman Scouten – yes  
Councilman Scott - yes  
Supervisor Entwistle –yes

**BUDGET AMENDMENT:**

**\*\*Please see attached Budget amendment\*\***

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve the budget amendment. Roll Call Vote:

Councilwoman Kardash - yes  
Councilwoman Scouten – yes  
Councilman Scott - yes  
Supervisor Entwistle –yes

- Supervisor Entwistle wanted to make sure the Board kept in mind the Town Hall and Highway safety inspections when it came budget time for 2017.

**HIGHWAY:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to pay Abstract #8, vouchers #226-247 in the amount of \$24,843.98

Roll call vote:

Councilwoman Kardash - yes  
Councilman Scouten – yes  
Councilman Scott – yes  
Supervisor Entwistle- yes

**HIGHWAY BUDGET AMENDMENT:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve the transfer to cover overdraft in Statutory Bond interest from the general repairs CE to the Statutory Bond interest in the amount of \$1,059.05.

Roll Call Vote:

Councilwoman Kardash - yes  
Councilwoman Scouten – yes  
Councilman Scott - yes  
Supervisor Entwistle –yes

**PLANNING BOARD ESCROW:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to approve Abstract # 8, Vouchers # 9-11 in the amount of \$250.00. Roll Call Vote:

Councilwoman Kardash - yes  
Councilwoman Scouten – yes  
Councilman Scott - yes  
Supervisor Entwistle –yes

**TOWN CLERK MINUTES:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to accept the minutes from the the Regular Town Board Meeting July 20, 2016. Roll call Vote:

Councilwoman Kardash – yes  
Councilman Scouten– abstain  
Councilman Scott –yes  
Supervisor Entwistle –yes

**TOWN CLERK'S REPORT:**

**JUSTICE REPORT:**

**HIGHWAY:**

**PLANNING REPORT:**

**CODES:**

**ASSESSOR:**

**ANIMAL CONTROL OFFICER'S REPORT:**

A motion was made by Councilman Scott and seconded by Councilwoman Kardash to approve all Reports as a whole. Roll call vote:

Councilwoman Kardash - yes  
Councilman Scouten – yes  
Councilman Scott- yes  
Supervisor Entwistle –yes

**NOCCOG:**

- Zombie Property is August 30<sup>th</sup> from 6:30-8:30 at the State Office Building.
- Budget Workshop is the 31<sup>st</sup> at the Turin Town Hall at 7pm.

**SUPERVISOR'S REPORT:**

**OLD BUSINESS BOARD:**

- Mr. Furness from the Northern Oneida County ATV Club spoke on behalf of the reasoning behind having the 0.8 mile section on Buck Lake Road. It would allow access from one county road to another county without having to go through wetlands and other residents' property.
- Highway Contract. The meeting date has been changed to August 24<sup>th</sup> at 4:30. Negotiations are going smooth.

- **Unsafe Buildings Law:** This would allow the Code Enforcement Officer to see deficiencies and report to the Town Board. He would then write a letter to the Property owner which would give the owner 30 days to remedy the problem. If the Property owner doesn't comply the Town board can vote to hold a Public Hearing and put out a bid for a demolition if deemed necessary. Supervisor Entwistle stated the Town Board isn't interested in tearing down all the old buildings and building a new town. It is being used only as a tool.

Councilwoman Kardash wanted to make sure this was to be used only as a tool to encourage compliance on the part of the homeowner and not as standard procedure by the Town.

A motion was made by Councilman Scott and seconded by Councilman Scouten to approve the Amendment to the Unsafe Buildings Law. Roll Call Vote:

Councilwoman Kardash - yes  
 Councilman Scouten– yes  
 Councilman Scott- yes  
 Supervisor Entwistle –yes

- Trash Days remained pretty steady
- Old Forestport Days will be held August 27th and 28<sup>th</sup>. The Fireman's Chicken Barbeque will be Saturday, the 27th and Fireworks at dusk.
- Supervisor Entwistle read a note from a youth thanking the town for sponsoring a week at Camp Nazareth again this year.

**NEW BUSINESS BOARD:**

- **Central Supply Policy:** The Bookkeeper to the Supervisor and Supervisor Entwistle reviewed equipment for each department. As of right now, each department has their own budget. A lot of employees already go to Dawn when they run out of office supplies, but there are a couple who buy their own. They estimated they would save the town around \$6,000 a year by having a Central Supply System.

A motion was made by Councilwoman Kardash and seconded by Councilman Scouten to approve having a Central Supply System.

Roll Call Vote:

Councilwoman Kardash - yes  
 Councilman Scouten– yes  
 Councilman Scott- yes  
 Supervisor Entwistle –yes

- Dawn is trying to pull more Budget Codes, so when going through the budget the Town will know exactly where the money is going in that fund. An example would be Frontier; cell phones and internet would be put into the Communications code instead of just the general fund.
- JCAP Grant- The Court room will be rearranged this winter after the first of the year. The inmates will be coming in to do the labor.
- Tug Hill Conference- They are looking for a new place to have their conference. Supervisor Entwistle asked if it would be possible for them to have it at the Otter Lake Fire Hall. They were thinking of a theme such as, “Tourism in the Adirondacks”.
- Zombie Property Legislations- This is used when a bank forecloses on a property and it falls out of compliance. The bank has a hard time finding the owners. This would make it so when the bank forecloses on a property, they have to report to the Town as well as give \$10,000 for property maintenance. Supervisor Entwistle asked the board to look through it.
- Supervisor Entwistle stated there is a county grant for replacement of Manufactured homes. Copies of the application will be available in the Town Clerks’ office as well as the Assessor’s Office.

**EXECUTIVE SESSION:**

An executive session to discuss legal matters was made at 7:17 p.m. by Supervisor Entwistle and seconded by Councilman Ronald Scouten. Roll call vote:

Councilwoman Kardash - yes  
 Councilman Scouten– yes  
 Councilman Scott- yes  
 Supervisor Entwistle –yes

**NEW BUSINESS- PUBLIC:**

**OLD BUSINESS PUBLIC:**

**ADJOURNMENT:**

A motion was made by Councilwoman Kardash and seconded by Councilman Scott to adjourn the meeting. Roll call vote:

Councilwoman Kardash - yes

Councilman Scouten – yes

Councilman Scott- yes

Supervisor Entwistle –yes

The board returned from executive session at 7:30 p.m. with no action taken.

There being no further business, the meeting was adjourned at 7:30 pm by Supervisor Entwistle.

Respectfully submitted,

Tracy M. Northrop  
Forestport Town Clerk