

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES**

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**August 9, 2016
6:30 P.M.**

**TOWN OF FORESTPORT
PLANNING BOARD MEETING MINUTES
OTTER LAKE FIRE HALL
August 9, 2016 @ 6:30**

MEMBERS PRESENT

Paul Rejman – Chairman
Gerry Ritter – Co-Chairwoman
Thomas Althoff
Mary Rieth-

ABSENT

Ginger Swasey

Bonnie LeBuis- Secretary

CALL TO ORDER:

The meeting was called to order at 6:30 pm by Chairman Rejman

PLEDGE OF ALLEGIANCE:

Recited.

REVIEW AND APPROVE MINUTES:

A motion was made by Chairwoman Ritter and seconded by Member Rieth to accept and approve the July 12, 2016 regular meeting minutes as filed.

Roll call vote

Chairman Rejman- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- absent

Co-Chairwoman Ritter – yes

A motion was made by Member Althoff and seconded by Chairwoman Ritter to accept and approve the July 12, 2016, Public Hearing minutes for the Kim Field Subdivision as filed.

Roll call vote

Chairman Rejman- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- absent

Co-Chairwoman Ritter – yes

SUBDIVISION/PARCEL LINE ADJUSTMENTS:

- Rich & Sue Schweinsberg #13.000-1-7.1, 2 lot subdivision, represented by Andy Bailey
- Public Hearing was held August 9, 2016 at 6:15 PM

A motion was made by Member Rieth and seconded by Member Althoff to approve the Schweinsberg subdivision and maps will be stamped and filed upon receipt of the escrow fee check.

*** Roll call vote***

Chairman Rejman- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- absent

Co-Chairwoman Ritter – yes

- John Pfeiffer/Judy Jernigan #13.001-2-28. Request to add current right of way property to another piece of property, a parcel line adjustment.

Mr. Pfeiffer and Ms. Jernigan were not present, Secretary LeBuis will call to notify them of the need for updated survey map showing as finished product to bring to next meeting. A motion was made by Chairwoman Ritter and seconded by Member Althoff to table discussion until next month's meeting, September 13th.

*** Roll call vote***

Chairman Rejman- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- absent

Co-Chairwoman Ritter – yes

OLD BUSINESS:

- A. Discussion for fees for residential and commercial solar panels.
- B. Adding a fine to cover costs for code violations (to help with mailing, fees etc.)
- C. An updated fee structure list from codes officer.

Further discussion was held regarding the fee structure list presented to the board and the need for clarification, justification and comparison was brought up by Member Althoff.

Letter was sent to the Codes Officer Smith, July 13, requesting further clarification, justification and comparisons for the new fee structure be sent to the board by August 2nd. Mr. Smith was not present, but sent a letter to the board with some explanation, but not specific information they requested. Chairman Rejman read the letter of response. There is an October deadline on having state mandated fees in place for solar panels. Furnace, boiler and hot water heater permit fees are needed to offset required 3rd party inspections. Member Althoff also mentioned the justification is needed for public awareness as well.

A motion was made by Chairwoman Ritter and seconded by Member Rieth to remove item from agenda and are willing to take another look in the future should Mr. Smith want to present a clearer picture of the issue.

Roll call vote

Co-Chairwoman Ritter- yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- absent

Chairman Rejman- yes

D. Discussion to modify website to be more efficient.

The secretary brought in an outline for one area on town website, with two new document links, The SEQR form and Sub-Division Request Items with an attachment to pull up Application. She also presented a suggestion to have Board Meeting dates/times/place entered into the town calendar. Suggestions were made on revising the application and the Sub-Division Request list to meet our needs and bring in to next meeting.

The above website updates were sent to the website tech on July 22nd. The calendar is updated and remaining updates were expected to be in place and completed during the week of August 8th.

A motion was made by Member Althoff and seconded by Chairwoman Ritter to approve, contingent on final changes being done and website ready.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Althoff-yes
Member Swasey- absent

E. Amanda Gabler came in with change of use request for The Stumble Inn, to a flea market style business. Inquiring what is needed for this project. The board advised suggested needs would be exact plan, including set up, parking issues for vendors and customer, fencing, hours of operation, lighting, restroom facilities, signage etc. It was suggested they need to also check with the APA for approval.

A motion was made by Co-Chairwoman Ritter and seconded by Member Althoff to leave on as old business for next month's meeting, August 9, 2016 and give them the opportunity to find their answers and return with their exact plan for possible approval.

The Gabler's were not present at the meeting and a motion was made by Chairwoman Ritter and seconded by Member Althoff to remove item from the agenda.

Roll call vote

Chairman Rejman – yes
Co-Chairwoman Ritter- yes
Member Rieth- yes
Member Althoff-yes
Member Swasey- absent

NEW BUSINESS:

A. Supervisor Entwistle attended with discussion of the upcoming Town Board Public Hearing on August 17th, regarding the change to the Unsafe Building Law Amendment. Discussion was also held regarding a Zombie Properties (Vacant and Defaulted Mortgage Properties) proposal, similar to the Town of Greece, NY, asking the board to review and give consideration to the program.

The next regularly scheduled Planning Board meeting is September 13, 2016 at the Woodgate Library at 6:30 pm.

ADJOURNMENT:

A motion was made by Member Althoff and seconded by Co-Chairwoman Ritter to adjourn the meeting.

*** Roll call vote***

Co-Chairman Rejman- yes

Co-Chairwoman Ritter - yes

Member Rieth- yes

Member Althoff- yes

Member Swasey- absent

There being no further business the meeting was adjourned by Chairman Rejman at 7:15 P.M.

Respectfully submitted,

Bonnie LeBuis
Planning Board Secretary