

**TOWN OF FORESTPORT  
PLANNING BOARD MEETING MINUTES**

**OTTER LAKE FIRE HALL  
OTTER LAKE, NEW YORK**

**May 10, 2016  
6:30 P.M.**

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PLANNING BOARD MEETING MINUTES  
OTTER LAKE FIRE HALL  
May 10, 2016 @ 6:30**

**MEMBERS PRESENT**

Paul Rejman – Chairman  
Gerry Ritter – Co-Chairwoman  
Thomas Althoff  
Mary Rieth- Absent  
Ginger Swasey  
Bonnie LeBuis- Secretary

**CALL TO ORDER:**

The meeting was called to order at 6:31 pm by Chairman Rejman

**PLEDGE OF ALLEGIANCE:**

Recited.

**REVIEW AND APPROVE MINUTES:**

A motion was made by Member Ritter and seconded by Member Swasey to accept the April 12, 2016 regular meeting minutes as filed.

\*\*\*Roll call vote\*\*\*

Chairman Rejman- yes  
Member Rieth- absent  
Member Althoff- yes  
Member Swasey- yes  
Co-Chairwoman Ritter – yes

**SUBDIVISION/PARCEL LINE ADJUSTMENTS:**

- Kimberly Field #68.000-2-37.1 – Request for 5 lot sub-division on Bellingertown Rd.,

Ms. Field and her contractor Tom Parker were present with all requested information from April 12<sup>th</sup> meeting, minus one letter of intent to buy from

neighbor, she will fax to office. Question was raised regarding Parcel Line Adjustment and will need to check with the tax assessor before approval is given for sub-division.

A motion was made by Member Swasey and seconded by Member Altoff for a conditional approval based on receiving neighbor's letter and the outcome of information received from Tax Assessor, regarding the Parcel Line Adjustment.

\*\*\* Roll call vote\*\*\*

Chairman Rejman- yes  
Member Rieth- absent  
Member Althoff- yes  
Member Swasey- yes  
Co-Chairwoman Ritter – yes

- John Hirschey #67.000-3-11.28 –  
Public Hearing was held at 6:15 PM on May 10, 2016

A motion was made by Member Altoff and seconded by Member Swasey to approve the Hirschey sub-division and have Chairman Rejman stamp maps tonight.

\*\*\* Roll call vote\*\*\*

Chairman Rejman- yes  
Member Rieth- absent  
Member Althoff- yes  
Member Swasey- yes  
Co-Chairwoman Ritter – yes

### **OLD BUSINESS:**

- A. Discussion for fees for residential and commercial solar panels.
- B. Adding a fine to cover costs for code violations (to help with mailing, fees etc.)
- C. An updated fee structure list from codes officer.

A motion was made by Co-chairwoman Ritter and seconded by Member Swasey to table all the above until the June 14, 2016 regular meeting, when Brad Smith can be present.

\*\*\*Roll call vote\*\*\*

Co-Chairperson Ritter- yes  
Member Rieth- absent  
Member Althoff- yes  
Member Swasey- yes  
Chairman Rejman– yes

**NEW BUSINESS:**

- A. Brian Albert from White Lake Inn did not attend meeting regarding a change to his sign. Guidelines for signage will be sent out to Mr. Albert to see if he will need to attend the next meeting.

A motion was made by Member Althoff and seconded by Member Swasey to table discussion until next month, since Mr. Albert was not present.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes  
Co-Chairwoman Ritter- yes  
Member Rieth- absent  
Member Althoff-yes  
Member Swasey- yes

- B. Ken Ernst #50.003.1-16, 11964 River St. requesting to open a consignment shop inside the current building. Mr. Ernst did not send email to the board with details as suggested.

A motion was made by Co-Chairman Ritter and Member Swasey to table discussion until next month, to see if we hear from Mr. Ernst in the meantime.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes  
Co-Chairwoman Ritter- yes  
Member Rieth- absent  
Member Althoff-yes  
Member Swasey- yes

C. Discussion to modify website to be more efficient. The secretary will look into combining the two areas on the website to just one and bring before the board at June's meeting.

A motion was made by Member Althoff and seconded by Member Swasey to table discussion until next month's meeting.

\*\*\*Roll call vote\*\*\*

Chairman Rejman – yes  
Co-Chairwoman Ritter- yes  
Member Rieth- absent  
Member Althoff-yes  
Member Swasey- yes

The next regularly scheduled Planning Board meeting is June 14, 2016 at the Otter Lake Fire Hall at 6:30 pm.

**ADJOURNMENT:**

A motion was made by Member Althof and seconded by Co-chairwoman Ritter to adjourn the meeting.

\*\*\* Roll call vote\*\*\*

Co-Chairman Rejman- yes  
Co-Chairwoman Ritter -yes  
Member Rieth- absent  
Member Althoff- yes  
Member Swasey- yes

There being no further business the meeting was adjourned by Chairman Rejman at 7:40 P.M.

Respectfully submitted,

Bonnie LeBuis  
Planning Board Secretary