

**TOWN OF FORESTPORT
REGULAR TOWN BOARD MEETING MINUTES
OTTER LAKE FIRE HALL
JULY 17, 2013 @ 6:30 PM**

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MEMBERS PRESENT

Councilman Robert Seager
Councilwoman Nancy Kardash
Councilwoman Joanne Kwasniewski
Councilman William Karn
Supervisor William Hasenauer
Highway Superintendent William Gardner
Deputy Supervisor John Isley

Town Clerk Shelley Entwistle

MEMBERS ABSENT

CALL TO ORDER:

The meeting was called to order at 7:00 pm by Supervisor Hasenauer.

TOWN CLERK MINUTES:

Councilwoman Kardash stated that she has some concerns regarding the proposed fee structure. She feels that some of the fees are high (new construction, covered porch, boathouse and garages) and would like to see docks removed from the fee structure. Councilman Seager stated that he does not agree with the proposed fee structure and would like the old fees to be reinstated (\$25/\$20). Councilman Karn also stated that he is not in favor of the proposed fees and questions who will administer this process. Councilwoman Kwasniewski would like to see recreational vehicle and renovation of existing square footage removed from the fee structure. Discussion followed.

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Robert Seager to table the Proposed Fee Structure. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer –yes

A workshop will be scheduled to further discuss the proposed fee structure.

Supervisor Hasenauer stated that the Town Board needs to make a resolution to form an Appeals Board for Flood Damage Prevention.

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to table the formation of the Appeals Board until more information is provided by the State. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer –yes

Councilman Karn inquired as to the status of the tree planting grant. Councilwoman Kwasniewski stated that she believes the town should go with Robinson's in Alder Creek to purchase the trees for this grant. Discussion followed regarding the type of tree to plant and when to plant them. The board will decide later in the meeting if they choose Robinson's for the purchase of the trees.

A motion was made by Councilman William Karn and seconded by Councilwoman Joanne Kwasniewski to accept the minutes of the two Public Hearings held on June 19, 2013 and the Regular Town Board meeting on June 19, 2013. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer –yes

ABSTRACTS:

GENERAL:

Councilman Karn asked for clarification of voucher #416 (State Controller-Justice) on page 28 of the board packet. Supervisor Hasenauer stated that the judge pays the town the fees and fines he collects and then the town pays the state. This is a change from years past.

A motion was made by Councilman William Karn and seconded by Councilwoman Joanne Kwasniewski to pay Abstract #7 – Vouchers #415-484 in the amount of \$75,877.60. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes

Supervisor William Hasenauer – yes

HIGHWAY:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman William Karn to pay Abstract #7 – Vouchers #186-211 in the amount of \$338,700.73. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

TOWN ATTORNEY'S REPORT:

No report for the month.

TOWN CLERK'S REPORT:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Robert Seager to accept the Town Clerk's monthly report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

SUPERVISOR'S REPORT:

All board members received a copy of the Supervisor's Report.

JUSTICE REPORT:

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to accept the monthly report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

HIGHWAY:

Nothing for the month.

NOCOOG:

Gerry Ritter reported:

- If our municipality has suffered any damage from the flooding, the town should take photographs before the problems are rectified.
- The state is now requiring that all Dog Control Officers attend yearly trainings.
- The term for current assessor's ends on September 30, 2013. The term for a sole appointed assessor is for six years with the appointment commencing on October 1, 2013.
- Department of Labor is requiring all towns to adopt a "violence in the workplace" procedure.

PLANNING AND CODES :

Councilman Karn inquired about the status of Mr. Kranbuhl's proposed subdivision of his property located on a private road. Mr. Graff stated that the Planning Board must follow and administer the Subdivision Law; therefore Mr. Kranbuhl would have to bring his private road up to town specifications for the subdivision to be approved. Supervisor Hasenauer would like to revise the Subdivision Law in the near future. Discussion followed.

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to approve the monthly report. Roll call vote:

Councilman Robert Seager – yes

Councilwoman Nancy Kardash - yes

Councilwoman Joanne Kwasniewski – abstained (her name is in Planning Board meeting minutes)

Councilman William Karn – yes

Supervisor William Hasenauer – yes

ASSESSOR'S REPORT:

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman William Karn to accept the Assessor's Report. Roll call vote:

Councilman Robert Seager – yes

Councilwoman Nancy Kardash - yes

Councilwoman Joanne Kwasniewski – yes

Councilman William Karn – yes

Supervisor William Hasenauer – yes

ANIMAL CONTROL OFFICER'S REPORT:

The report was reviewed by the board.

RECREATION REPORT:

No report for the month.

OLD BUSINESS:

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilman Robert Seager to accept the tree proposal from Robinson's in Alder Creek for the tree grant pending they provide a one-year guarantee for the trees.

Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

OLD BUSINESS – PUBLIC:

Nothing this month.

NEW BUSINESS:

The board reviewed the Clerk of the Works progress report for the Twin Bridges.

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to accept the Clerk of the Works progress report. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

NEW BUSINESS – PUBLIC:

Nothing this month.

EXECUTIVE SESSION:

The board retired into Executive Session regarding the Assessor's Office at 7:53 pm. They returned at 8:47 pm with action taken.

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to appoint Tonya Brown as Assessor for a six year

term starting October 1, 2013. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

ADJOURNMENT:

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to adjourn the meeting. Roll call vote:

Councilman Robert Seager – yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski – yes
Councilman William Karn – yes
Supervisor William Hasenauer – yes

There being no further business, the meeting was adjourned at 8:49 pm by Supervisor Hasenauer.

Respectfully submitted,

Shelley T. Entwistle
Forestport Town Clerk