

**TOWN OF FORESTPORT
TOWN BOARD MEETING MINUTES
PUBLIC HEARING:
FEE STRUCTURE
WOODGATE FIRE HALL
JUNE 19, 2013 @ 6:00 PM**

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MEMBERS PRESENT

Councilman Robert Seager
Councilwoman Nancy Kardash
Councilwoman Joanne Kwasniewski
Councilman William Karn
Supervisor William Hasenauer
Highway Superintendent William Gardner

Town Clerk Shelley Entwistle

MEMBERS ABSENT

CALL TO ORDER:

The meeting was called to order at 6:00 pm by Supervisor Hasenauer. The Pledge of Allegiance was recited.

Supervisor Hasenauer read the legal notice and the proposed fee schedule (please see attached). Supervisor Hasenauer stated that he along with Councilwoman Kardash and the Planning Board have worked together on the fee schedule and have cut costs for residents.

PUBLIC COMMENTS AND CONCERNS WERE AS FOLLOWS:

- Jean Murdock inquired as to how long a building permit is valid. Supervisor Hasenauer replied that it is valid for a year. After that year is up an extension is required.
- Beth Roberts believes that the fee schedule is a bookkeeping problem. She thinks there should be one nominal permit fee plus any actual costs (ex. Public Hearings). The town's people would pay their total fee(s) before receiving their permit. Ms. Roberts feels that the most important part of the permit is the fact that it gets improvements on the assessment roll, thereby providing the town with income. She stated that a drawback to an increased fee schedule is that people may not get a permit and therefore denying the increased assessment to the town's revenue.
- Bob Scheel stated that he feels these fees are too high and asked why

these fees are charged. Planning and Codes Secretary Kim Kratzenberg stated that the cost of the permit fee covers inspections and all necessary paperwork.

- Jean Murdock inquired as to whether or not she would have to have both a building permit and a site plan review when building a new house. Kim Kratzenberg stated that only commercial applicants would be required to do both.
- Kim Kratzenberg stated that the fees charged are to help with the cost of running the Planning and Codes Office. Beth Roberts stated that she believes the only way to support our Planning Office is to have accurate assessments on all new construction.
- Gerry Ritter inquired as to what was meant by “Parcel Line Administrative Actions”. Planning Board Chair Donald Graff stated that this falls under the subdivision law. He stated that it is when there are two individual parcels owned by the same person and that person requests a parcel line adjustment separating the parcels without creating a new lot. Discussion followed.
- Councilwoman Joanne Kwasniewski asked Beth Roberts what she believes the nominal fee should be. Ms. Roberts stated \$25.00 plus any actual costs.

ADJOURNMENT:

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilwoman Nancy Kardash to adjourn the meeting. Roll call vote:

Councilman Robert Seager- yes
Councilwoman Nancy Kardash - yes
Councilwoman Joanne Kwasniewski - yes
Councilman William Karn - yes
Supervisor William Hasenauer – yes

There being no further comments the meeting was adjourned at 6:25 pm by Supervisor Hasenauer.

Respectfully submitted,

Shelley T. Entwistle
Forestport Town Clerk

