

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
FORESTPORT TOWN HALL  
FEBRUARY 20, 2013 @ 6:30 PM**

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**MEMBERS PRESENT**

Councilwoman Nancy Kardash  
Councilwoman Joanne Kwasniewski  
Councilman William Karn  
Councilman Robert Seager  
Deputy Supervisor John Isley  
Highway Superintendent William Gardner  
Town Clerk Shelley Entwistle

**MEMBERS ABSENT**

Supervisor William Hasenauer

**CALL TO ORDER:**

The meeting was called to order at 7:11 pm by Deputy Supervisor John Isley. Mr. Isley reported that Supervisor Hasenauer's surgery went well and he will be back to work in 6-8 weeks.

**TOWN CLERK MINUTES:**

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilman William Karn to accept the minutes from the January 16, 2013 Regular Town Board Meeting. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to accept the minutes from the January 30, 2013 Health Insurance Public Workshop. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

**ABSTRACTS:**

**GENERAL:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to pay Abstract #2-Vouchers #45-144 in the amount of \$60,928.20. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

**HIGHWAY:**

A motion was made by Councilman William Karn and seconded by Councilwoman Nancy Kardash to pay Abstract #2 – Vouchers #29- 59 in the amount of \$63,467.90. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

**FIRE DEPARTMENT CONTRACT PAYMENTS:**

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilwoman Nancy Kardash to pay the following fire departments: Woodgate- \$58,685.00, Forestport- \$72,145.00, and Otter Lake- \$57,304.00. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

**TOWN ATTORNEY REPORT:**

Town Attorney Riley stated that he has been working with the Planning Board regarding the wording of the Proposed Site Review Law. He also reported that he hasn't had any recent site law violations.

**TOWN CLERK'S REPORT:**

The town's share for the month of January 2013 is \$29.00.

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to accept the town clerk report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

A motion was made by Councilman William Karn and seconded by Councilwoman Joanne Kwasniewski to destroy items called from the archives through the Records Management Grant. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

Please see attached for a list of items to be destroyed. Discussion followed regarding if the records will be burned or shredded.

**SUPERVISOR'S REPORT:**

Supervisors Report was filed with Town Board Members and Town Clerk. No transfers or budget amendments for the month.

**JUSTICE REPORT:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to accept the Justice Report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

## **HIGHWAY:**

The Highway Department's 2013 paving projects were reviewed and accepted. A motion was made by Councilman William Karn and seconded by Councilwoman Nancy Kardash to expend monies to complete the paving projects.

Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

## **NOCCOG:**

Gerry Ritter reviewed February announcements:

- Oneida County summer internship program is seeking municipalities to host interns.
- Zoning/Planning Board training taking place on Thursday, March 7 at the Boonville town offices.
- NOCCOG is currently looking for municipalities interested in a infrastructure grant.
- Keep America Beautiful program will take place in the spring.  
Councilwoman Kwasniewski and Tonya Brown will chair the event.  
Volunteers are needed.

## **PLANNING AND CODES REPORT:**

Chairman Don Graff reported that the Site Review Law is finished and ready for review. He thanked the committee members for their time and hard work.

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to table the Public Hearing on the Site Review Law and Fee Structure for up to 60 days. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

A motion was made by Councilman William Karn and seconded by Councilwoman Joanne Kwasniewski to wave the FOIL requirements in regards to the Proposed Site Review Law. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

**ASSESSOR'S REPORT:**

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to accept the Assessor's Report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

**ANIMAL CONTROL OFFICER'S REPORT:**

Nothing this month.

**RECREATION REPORT:**

Deputy Supervisor Isley reported that a representative from Camp Nazareth will be at the April town board meeting to discuss possible day camp for the children of the town. Recreational director Sonja Skidmore believes partnering with Camp Nazareth will offer many fun activities such as boating, swimming and hiking. Mr. Isley asked Attorney Riley if he saw any problem with the town entering into an agreement with a nonprofit organization. Mr. Riley stated there was no problem as long as everyone is insured.

Sonja voiced comments and concerns for the summer rec program which were as follows:

- Sonja stated that she feels the six week program is too long for both the children and counselors. Maybe a four or five week program would be better. Discussion followed.
- She would like there to be only one location (at the Forestport Town Hall) and the eligible age to be raised.

- She would also like to make sure that all counselors are first aid certified.
- Sonja asked the board if it would be possible to have a recreation program during school vacations. Mr. Isley asked if she and Councilwoman Kwasniewski would look into having such program and report back to the board.

Discussion took place regarding who can attend the summer rec program. The board agreed that any child or grandchild of a property owner in the Town of Forestport can attend.

### **OLD BUSINESS:**

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Robert Seager to retire to Executive Session at 8:00pm to discuss a personnel matter. Roll call vote:

Councilman Robert Seager- yes  
 Councilwoman Nancy Kardash - yes  
 Councilwoman Joanne Kwasniewski - abstained  
 Councilman William Karn - yes  
 Supervisor William Hasenauer – absent  
 Deputy Supervisor John Isley- abstained

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to return from Executive Session at 8:05pm with no action taken. Roll call vote:

Councilman Robert Seager- yes  
 Councilwoman Nancy Kardash - yes  
 Councilwoman Joanne Kwasniewski - abstained  
 Councilman William Karn - yes  
 Supervisor William Hasenauer – absent  
 Deputy Supervisor John Isley- abstained

A motion was made by Councilwoman Nancy Kardash and seconded by Councilman Robert Seager to William Gardner as Animal Control Officer. Roll call vote:

Councilman Robert Seager- yes  
 Councilwoman Nancy Kardash - yes  
 Councilwoman Joanne Kwasniewski - abstained  
 Councilman William Karn - yes  
 Supervisor William Hasenauer – absent  
 Deputy Supervisor John Isley- abstained

A motion was made by Councilman William Karn and seconded by Councilwoman Nancy Kardash to amend the Health Insurance Resolution dated November 19, 2012. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

Attorney Riley will revise this resolution and file it with the town clerk.

Councilman Karn gave a brief update on the Twin Bridge Project:

- Engineering and bid documents have been completed
- The sealed bids will be opened at the Town Hall on March 1, 2013 at 1:00pm. The town will then have 30 days to award the bid.
- The sale of the one year bond note will take place at the end of March. Discussion followed regarding the bonding process.

Mr. Isley stated that there is concern regarding Zangrilli's bridge measurements. Councilman Karn will bring these concerns to Zangrilli and report back to the board.

### **OLD BUSINESS – PUBLIC:**

Nothing this month.

### **NEW BUSINESS:**

Deputy Supervisor Isley stated that a local law regarding invasive species has been presented to the board. Councilman Seager gave a brief description of the proposed law and stated that it will go to Attorney Riley for review.

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to table the proposed invasive species law until it is reviewed by Attorney Riley. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained



A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to raise the mileage rate to \$.55 per mile due to the price of gas going over \$4.00 per gallon. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

Discussion took place regarding pre-paying Remsen City Fuels.

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to pre-pay Remsen City Fuel twice a month. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

**NEW BUSINESS – PUBLIC:**

Nothing this month.

**ADJOURNMENT:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to adjourn the meeting. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – absent  
Deputy Supervisor John Isley- abstained

There being no further business, the meeting was adjourned at 8:41 pm by Deputy Supervisor John Isley.

Respectfully submitted,

Shelley T. Entwistle  
Forestport Town Clerk

