

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
FORESTPORT TOWN HALL  
DECEMBER 19, 2012 @ 6:30P.M.**

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**MEMBERS PRESENT**

Councilman Robert Seager  
Councilwoman Nancy Kardash  
Councilwoman Joanne Kwasniewski  
Councilman William Karn  
Supervisor William Hasenauer  
Deputy Supervisor John Isley  
Town Clerk Shelley Entwistle

**MEMBERS ABSENT**

**CALL TO ORDER:**

The meeting was called to order at 6:45 pm by Supervisor William Hasenauer.

**TOWN CLERK MINUTES:**

A motion was made by Councilwoman Joanne Kwasniewski and seconded by Councilwoman Nancy Kardash to accept the minutes from the November 19, 2012 Regular Town Board meeting. Roll call vote:

Councilman Robert Seager- abstained  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**ABSTRACTS:**

**GENERAL:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to pay Abstract #12 – Vouchers #743-815 in the amount of \$47,619.34. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**HIGHWAY:**

A motion was made by Councilman William Karn and seconded by Councilwoman Nancy Kardash to pay Abstract #12 – Vouchers #346-382 in the amount of \$17,428.61. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**TOWN ATTORNEY'S REPORT:**

Supervisor Hasenauer reported that the owners of Blue Waters Estates have requested the Town take over the maintenance of the subdivision's road. The road does not currently meet the Highway Department's specifications for town roads, and therefore care cannot be assumed by the town at this time. Supervisor Hasenauer requested Attorney Riley contact the Blue Waters' owners to inform them of the town's position.

Discussion took place regarding the fact the Blue Waters road does in fact have a tax ID number despite the fact it is not a town road. Tonya Brown stated she would investigate the matter.

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to approve Attorney Riley sending a letter to Blue Waters regarding the road. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**TOWN CLERK'S REPORT:**

Town Clerk Shelley Entwistle reported that she has been awarded a \$7500 grant for the purpose of organizing and archiving the town records room. The project must be completed by June 2013, and she and Gerry Ritter will oversee the work.

**SUPERVISOR'S REPORT:**

Supervisor Hasenauer stated the Year End Meeting will take place December 27, 2012 at 6:00 pm at the Town Hall. The Organizational Meeting will be January 4, 2013 at 10:00 am, also at the Town Hall.

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to approve the following transfers. Roll call vote:

- Councilman Robert Seager- yes
- Councilwoman Nancy Kardash - yes
- Councilwoman Joanne Kwasniewski - yes
- Councilman William Karn - yes
- Supervisor William Hasenauer – yes

TO: Town of Forestport Town Board Members  
FROM: Dawn Campbell

FUND: **General**

SUBJECT: Loan to Sewer

**Loan to Sewer for part 11/12 Monthly PR & PR#24 bi-weekly**

Entries:			
Transfer	from	201.01 General Savings	\$697.33
	to	201.09 Sewer Savings	\$697.33

Done 11/27/12

**Loan to Sewer for part 12/12 Monthly Bills**

Entries:			
Transfer	from	201.01 General Savings	\$1,649.68
	to	201.09 Sewer Savings	\$1,649.68

Done 12/19/12

## **JUSTICE REPORT:**

Supervisor Hasenauer reported that an audit has been completed for the Justice's books and that everything was found to be in good order. The audit has been filed with the State.

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to accept the monthly report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

## **NOCOGG:**

Gerry Ritter announced that the town has received a grant for \$3900 through the Urban Tree Program for the purpose of planting trees in town. She also inquired as to whether the Board was interested in being considered for an infrastructure study grant. Supervisor Hasenauer stated he has seen the study in action elsewhere and that it would be good for the town. Gerry will put Forestport on the list of interested municipalities. She also discussed the status of the Adirondack Rail Corridor, and reminded the Board that workshops are considered meetings. As such, workshops must be publicized and minutes taken.

## **PLANNING AND CODES REPORT:**

Supervisor Hasenauer reported that Planning Board member Jackie Fuller's son passed away recently, and the Town will be sending a sympathy card. Additionally, Ms. Fuller has asked to be reappointed to the Planning Board for another five year term.

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to approve Ms. Fuller's reappointment. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to accept Planning and Codes Report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**ASSESSOR'S REPORT:**

A motion was made by Councilman William Karn and seconded by Councilwoman Nancy Kardash to accept the Assessor's Report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**DOG CONTROL OFFICER'S REPORT:**

Councilwoman Nancy Kardash stated that the issues surrounding the responsibilities of the Dog Control Officer need to be addressed. Councilwoman Joanne Kwasniewski added that she has repeatedly worked with Mrs. Sege regarding the monthly report format, as well as her duties.

Supervisor Hasenauer reported that Highway Superintendent William Gardner has offered to assume the duties of the position beginning the first of the year. Some discussion followed and the Board agreed to advertise for the position.

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to advertise for a new Animal Control Officer for 2013. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**RECREATION REPORT:**

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to approve the recreation report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes

Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**OLD BUSINESS:**

Supervisor Hasenauer opened the only sealed bid for the property known as “Crittter's Crossing”, and a motion was made by Councilman Robert Seager and seconded by Councilman William Karn to accept Ted Doktor's bid of \$5000. Town Clerk Entwistle will contact Mr. Doktor. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**OLD BUSINESS – PUBLIC:**

Nothing this month.

**NEW BUSINESS:**

Supervisor Hasenauer reported that Remsen City Fuel has submitted a bid for the 2012-2013 heating season, and that he felt due to their outstanding service during the Highway barn's issues with their gas tanks the town should consider their bid. Discussion took place regarding other possible bids, and it was decided the town would seek several other prices before a decision is made.

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to “proceed with the bridge plan by Zangrilli Engineering as described per their document dated December 17, 2012. In this document it states that the new replacement bridge for our twin bridges will have a roadway width of 15'7”. And secondly with this motion, agree to amend the contract accordingly to reflect this bridge design to have a minimum 15'7” roadway width in place of the 17'0” roadway width written in their previous contract.”

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - no  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – no

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to extend the town moratorium on hydrofracking for a period of six months. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

Councilman William Karn also thanked the town for putting on the Christmas parade and remarked on how wonderful it was.

**NEW BUSINESS – PUBLIC:**

Greg Albright stated that the Trackside Blazers have moved 1000' of snowmobile trail off the Horton Road and onto a private landowner's property. They hope to continue moving trail off highway shoulders.

**EXECUTIVE SESSION:**

The Board retired to executive session at 7:47 to discuss a personnel matter. They returned at 8:02 stating that Tonya Brown has accepted the position of assessor for a probationary period of six months with a starting salary of approximately \$30,000.

**ADJOURNMENT:**

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to adjourn the meeting. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

There being no further business, the meeting was adjourned at 8:03 pm by Supervisor Hasenauer.

Respectfully submitted,

Shelley T. Entwistle  
Forestport Town Clerk