

**TOWN OF FORESTPORT  
REGULAR TOWN BOARD MEETING MINUTES  
FORESTPORT TOWN HALL  
JANUARY 18, 2012 @ 6:30P.M.**

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**MEMBERS PRESENT**

Councilman Robert Seager  
Councilwoman Nancy Kardash  
Councilwoman Joanne Kwasniewski  
Councilman William Karn  
Supervisor William Hasenauer  
Deputy Supervisor John Isley

**MEMBERS ABSENT**

**CALL TO ORDER:**

The meeting was called to order at 6:44 pm by Supervisor William Hasenauer.

**TOWN CLERK MINUTES:**

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to accept the minutes from the December 21, 2011 Regular Town Board meeting. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - abstained  
Councilwoman Joanne Kwasniewski - abstained  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to accept the minutes from the December 29, 2011 Year End Town Board meeting. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - abstained  
Councilwoman Joanne Kwasniewski - abstained  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

A motion was made by Councilman Robert Seager and Councilwoman Nancy Kardash to accept the minutes from the January 4, 2012 Organizational Meeting of the Town Board. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**ABSTRACTS:**

**GENERAL:**

Councilwoman Joanne Kwasniewski made a note for the record that Voucher #40 on page 26 of the meeting packet was incorrect. The number of tickets purchased for the Programs for the Aging was not 20, but rather 50.

A motion was made by Councilman William Karn and seconded by Councilwoman Joanne Kwasniewski to pay Abstract #1 – Vouchers #1-53 in the amount of \$49,051.73. Roll call vote:

Councilman Robert Seager- abstained  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**HIGHWAY:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Nancy Kardash to pay Abstract #1 – Vouchers #1-8 in the amount of \$31,133.76. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**FIRE:**

A motion was made by Councilman William Karn and seconded by Robert Seager to pay Abstract #1 – Voucher #1 in the amount of \$69,145.00 for the Forestport Fire Department, Abstract #1 – Voucher #2 in the amount of \$54,304.00 for the Otter Lake Fire Department, and Abstract #1 – Vouchers #3-4 in the amount of \$56,860.04 for the Woodgate Fire Department. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**HUD HOUSING:**

Nothing this month.

**PLANNING BOARD ESCROW:**

Nothing for this month.

**TOWN ATTORNEY'S REPORT:**

Nothing for this month.

**TOWN CLERK'S REPORT:**

The Dog Quarantine Notice has been written and will be posted in the paper.

Town Clerk Entwistle reported that she is in the process of applying for a grant through the New York State Archives Association in conjunction with NOCOGG representative Gerry Ritter. The purpose of the grant is to obtain funds to organize and catalog the Town Records room. Gerry Ritter stated the Records room has not been cataloged in approximately twenty years, and the grant does not require the Town to match the funds.

A motion was made Councilman William Karn and seconded by Joanne Kwasniewski to move forward with the grant application. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

### **SUPERVISOR'S REPORT:**

All Board Members, Deputy Supervisor and Town Clerk received a copy of the Supervisor's Report.

Supervisor Hasenauer reported that there will be a grant available in February 2012 for bridge reconstruction and he is hoping the Town can obtain funds to repair the Twin Bridges.

He also reported that another TIGER grant will be available sometime this Spring. He will be meeting with Senator Griffo to discuss improving North Country towns' chances of receiving money through the grant.

### **JUSTICE REPORT:**

A motion was made by Councilman Robert Seager and seconded by Councilwoman Joanne Kwasniewski to accept the monthly report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

### **NOCOOG:**

Gerry Ritter discussed the appropriate pricing per page for FOIL requests as per Robert Freeman's guidelines.

### **PLANNING AND CODES REPORT:**

Planning and Codes Secretary Kim Kratzenburg stated the need for a new software program for the Planning Department. The software quote from Williamson Law Book Company was presented, and discussion followed.

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to move forward with the purchase of the software for the Planning Department. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

A motion was made by Councilwoman Nancy Kardash and seconded by Councilwoman Joanne Kwasniewski to add an alternate member to the Planning Board. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

Discussion took place regarding the possible need to amend the Planning Board by-laws to accommodate an Alternate Member to the Board.

Codes Officer Brad Smith stated that he has completed the national and state year end reports for his office and is in the process of mailing them out.

**ASSESSOR'S REPORT:**

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to accept the Assessor's Report. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

Councilman Robert Seager inquired as to whether the Town had placed an ad for a new Board of Assessment Review member. It was stated that the ad has not been placed yet, but will be shortly.

**DOG CONTROL OFFICER'S REPORT:**

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to adopt the “Citizen Complaint Form” for animal control. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

**OLD BUSINESS:**

Councilman William Karn inquired as to whether the comment period for hydrofracking with the DEC was closed. Gerry Ritter reported that it has closed. Gerry also stated that the Town of Lee is hosting a public meeting regarding hydrofracking on February 16, 2012 at 6:00 pm. Chesapeake Gas Company will be at the meeting to answer questions regarding the hydrofracking process.

**OLD BUSINESS – PUBLIC:**

Nothing this month.

**NEW BUSINESS:**

Supervisor Hasenauer stated that Mr. Douglas Reidman of Old Forge is interested in purchasing the old Otter Lake Dump property from the Town for the purpose of processing and selling firewood. The Board stated that they are willing to put the property up for sale publicly.

A motion was made by Councilman William Karn and seconded by Councilman Robert Seager to have the property appraised. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

Kim Kratzenburg stated that she posted winter pictures of the “Welcome to Forestport” sign on the Town website.

Supervisor Hasenauer stated that he will contact Rauscher Brothers regarding pricing and possible dates for the Town Dump days.

A quote from TKE Systems was presented regarding the purchase and installation of a backup computer server for the Town.

A motion was made by Councilman William Karn and seconded by Robert Seager to move forward with the purchase of the server from TKE. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

Supervisor Hasenauer reported that the property at 10965 State Route 28, otherwise known as Critter's Crossing will be publicly auctioned on February 9, 2012. Discussion followed regarding the possibility of recouping the Town's \$5,000. Supervisor Hasenauer stated that the Town will file a lien on the property prior to the auction.

**NEW BUSINESS – PUBLIC:**

Greg Albright stated that snowmobile registrations are down 40 – 50% statewide this year due to the lack of snow.

Gerry Ritter stated that there will be a meeting at SUNY-IT on February 16, 2012 at 6:30 pm regarding the 2% tax cap.

Gerry also reported that Oneida County Executive Anthony Picente is proposing a \$.30 surcharge for cell phone users to offset a rise in sales tax. Discussion followed.

**ADJOURNMENT:**

A motion was made by Councilman Robert Seager and seconded by Councilman William Karn to adjourn the meeting. Roll call vote:

Councilman Robert Seager- yes  
Councilwoman Nancy Kardash - yes  
Councilwoman Joanne Kwasniewski - yes  
Councilman William Karn - yes  
Supervisor William Hasenauer – yes

There being no further business, the meeting was adjourned at 7:58 by Supervisor Hasenauer.

Respectfully submitted,

Shelley T. Entwistle  
Forestport Town Clerk